

**SIES College of Arts, Science and Commerce (Autonomous), Sion (West), Mumbai**

**Standard Operating Procedure for outsider student's admission**

**SECOND YEAR AND THIRD YEAR FOR ALL COURSES IN DEGREE COLLEGE**

- 1. No objection certificate (from previous college)**
- 2. Eligibility status report (from previous college)**
- 3. 12<sup>th</sup> marksheet photocopy**
- 4. All previous semester marksheets**
- 5. After confirmation of admission procedure, transfer certificate is mandatory.**