

17 Aug, 2021

Internship Offer Letter

Dear **Shivani Sharma**,

On behalf of Speegile (hereinafter referred to as “the Company”), I am excited to extend an offer to you for an Internship position (**Power BI Developer**) with us.

INTERNSHIP START DATE:

Your Internship Start Date is **19th August, 2021** (Depending upon completion of the Background Verification and related processes).

The terms and conditions of your internship are as under:

WORK ALLOCATION:

As part of your Internship, at the discretion of the Company, you may be given project work at Speegile or at one of our Esteemed Clients. The initial period of deployment will be of minimum of Three months and will be subject to Project needs and your performance.

REPORTING LOCATION:

Reporting Time – 9.00 AM (on Joining Date mentioned above)

Under current circumstances of COVID-19, you will work from home. Once laptop assigned to you is ready, you will have to collect it from Company/ its Client's office in your city (**Mumbai**). Alternatively, you may be provided VDI access to the project environment. However, later, as and when the situation gets normal, depending upon the need of the project, you may be asked to report to any of Company/its Client's offices in **Mumbai**.

NO-SHOW:

Failure to report at the specified office on the Start Date mentioned above, shall be deemed as "No-Show". In such an event, the Internship offer stands revoked.

BACKGROUND CHECK:

The Company reserves the right to verify the information furnished by you in your application for Internship and through other documents. Company may engage an independent agency to do Background Verification. Your acceptance of this letter will indicate your consent for the same. If, at any point during the Internship, if it is found that you have misrepresented any information in your application for Internship or have furnished any false information or have concealed / suppressed any relevant material facts, your Internship is liable to be terminated any time, without any notice or stipend in lieu thereof.

speegile consulting

7th Floor, 707, Gangadhar Nagar, Shantivan, Borivali (East), Mumbai 400 066
Contact – 9920930934, p.nivaskar@speegile.com

MONTHLY STIPEND:

You will be eligible for an amount of **Rs. 10,000/- (Rupees Ten Thousand Only)** as stipend per month subject to statutory deductions as may be applicable. The Stipend will be processed on the 9th day of the following month. However, if 9th falls on a holiday, It will be processed on the next working day.

JOB ROLES & RESPONSIBILITIES:

1. You will devote your full time and attention to your duties as assigned by your Reporting Manager.
2. You shall not carry out any other business or practice or devote any part of your time to any other individual work/firm or for other company for remuneration or otherwise.
3. You shall not engage in any business relationship or activity that will conflict with the interest of Speegile or it's Clients.
4. During your internship with the company, you may have access to trade secrets and confidential or proprietary business information belonging to the company and/or its clients. By accepting this offer, you acknowledge that this information must remain confidential and agree to refrain from using it for your own purposes or disclosing it to anyone outside of the company. You also agree that, even after completion of the Internship, you will continue to adhere to the data confidentiality clauses in this agreement and any other that you will sign during the course of the internship.
5. You agree that upon completion of your internship, you will promptly return any company-issued property and equipment along with information and documents belonging to the company.
6. You agree and confirm that all rights and title including intellectual property rights in respect of any work product created by you for Speegile/its Clients shall vest solely and exclusively with the respective company.

OTHER TERMS AND CONDITIONS:

1. You will be eligible for leave of three days during the period of Internship i.e. one day leave every month with prior approval and at the sole discretion of the Company. Any absence beyond the leave eligibility or leave availed without prior approval during this period would be treated as loss of stipend for the duration of leave.
2. As an intern, you are not the company's employee; and therefore, will not receive any other leave, health, compensation and related benefits.
3. By accepting this offer, you acknowledge that you understand participation in this internship is not an offer of employment, and successful completion of the internship does not automatically qualify you to an employment offer from the company and/or its clients.
4. At any time during the internship, the company can terminate your internship by giving one day's notice in writing for any reason whatsoever and immediately for reasons including but not limited to wilful negligence towards the duties assigned to you, insubordination, poor performance in spite of reasonable guidance and feedback, project closure by client etc. While the stipend due to you will be paid on a pro-rated basis, the

company also reserves the right to forfeit your stipend fully/partially as may be required in any case of gross indiscipline/misconduct.

5. While the company encourages you to complete the internship, you may also terminate the internship by giving one day's notice in writing and ensuring a proper handover to your reporting Manager. In such an eventuality, the stipend payable to you may be forfeited to cover the loss of reputation and other risks associated with your internship at the Company's sole discretion.
6. You will abide by the rules & regulations and internship conditions that may be in force or are framed from time to time by Speegile.

This offer letter represents the full extent of the internship offer and supersedes any prior conversations about the position. If you have any questions about this offer, please contact p.nivaskar@speegile.com.

Please review this letter in full, and sign and return it via email to confirm your acceptance of the internship no later than close of business on 18th August, 2021. We look forward to having you on board and wish you a successful internship.

Congratulations and Welcome to our team!

Sincerely,
Purushottam Nivaskar
Speegile Consulting

Authorised Signatory

(This document is electronically signed, does not require physical signature)

ACCEPTANCE BY CANDIDATE:

I, accept the above offer and will begin the internship position on 19th August, 2021.

Shivani Sharma

Name



Signature

18/08/2021

Date

speegile consulting

7th Floor, 707, Gangadhar Nagar, Shantivan, Borivali (East), Mumbai 400 066
Contact – 9920930934, p.nivaskar@speegile.com

17 Aug, 2021

Internship Offer Letter

Dear **Shawrya Shetty**,

On behalf of Speegile (hereinafter referred to as “the Company”), I am excited to extend an offer to you for an Internship position (**Power BI Developer**) with us.

INTERNSHIP START DATE:

Your Internship Start Date is **19th August, 2021** (Depending upon completion of the Background Verification and related processes).

The terms and conditions of your internship are as under:

WORK ALLOCATION:

As part of your Internship, at the discretion of the Company, you may be given project work at Speegile or at one of our Esteemed Clients. The initial period of deployment will be of minimum of Three months and will be subject to Project needs and your performance.

REPORTING LOCATION:

Reporting Time – 9.00 AM (on Joining Date mentioned above)

Under current circumstances of COVID-19, you will work from home. Once laptop assigned to you is ready, you will have to collect it from Company/ its Client's office in your city (**Mumbai**). Alternatively, you may be provided VDI access to the project environment. However, later, as and when the situation gets normal, depending upon the need of the project, you may be asked to report to any of Company/its Client's offices in **Mumbai**.

NO-SHOW:

Failure to report at the specified office on the Start Date mentioned above, shall be deemed as "No-Show". In such an event, the Internship offer stands revoked.

BACKGROUND CHECK:

The Company reserves the right to verify the information furnished by you in your application for Internship and through other documents. Company may engage an independent agency to do Background Verification. Your acceptance of this letter will indicate your consent for the same. If, at any point during the Internship, if it is found that you have misrepresented any information in your application for Internship or have furnished any false information or have concealed / suppressed any relevant material facts, your Internship is liable to be terminated any time, without any notice or stipend in lieu thereof.

speegile consulting

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Contact – 9920930934, p.nivaskar@speegile.com

MONTHLY STIPEND:

You will be eligible for an amount of **Rs. 10,000/- (Rupees Ten Thousand Only)** as stipend per month subject to statutory deductions as may be applicable. The Stipend will be processed on the 9th day of the following month. However, if 9th falls on a holiday, It will be processed on the next working day.

JOB ROLES & RESPONSIBILITIES:

1. You will devote your full time and attention to your duties as assigned by your Reporting Manager.
2. You shall not carry out any other business or practice or devote any part of your time to any other individual work/firm or for other company for remuneration or otherwise.
3. You shall not engage in any business relationship or activity that will conflict with the interest of Speegile or it's Clients.
4. During your internship with the company, you may have access to trade secrets and confidential or proprietary business information belonging to the company and/or its clients. By accepting this offer, you acknowledge that this information must remain confidential and agree to refrain from using it for your own purposes or disclosing it to anyone outside of the company. You also agree that, even after completion of the Internship, you will continue to adhere to the data confidentiality clauses in this agreement and any other that you will sign during the course of the internship.
5. You agree that upon completion of your internship, you will promptly return any company-issued property and equipment along with information and documents belonging to the company.
6. You agree and confirm that all rights and title including intellectual property rights in respect of any work product created by you for Speegile/its Clients shall vest solely and exclusively with the respective company.

OTHER TERMS AND CONDITIONS:

1. You will be eligible for leave of three days during the period of Internship i.e. one day leave every month with prior approval and at the sole discretion of the Company. Any absence beyond the leave eligibility or leave availed without prior approval during this period would be treated as loss of stipend for the duration of leave.
2. As an intern, you are not the company's employee; and therefore, will not receive any other leave, health, compensation and related benefits.
3. By accepting this offer, you acknowledge that you understand participation in this internship is not an offer of employment, and successful completion of the internship does not automatically qualify you to an employment offer from the company and/or its clients.
4. At any time during the internship, the company can terminate your internship by giving one day's notice in writing for any reason whatsoever and immediately for reasons including but not limited to wilful negligence towards the duties assigned to you, insubordination, poor performance in spite of reasonable guidance and feedback, project closure by client etc. While the stipend due to you will be paid on a pro-rated basis, the

company also reserves the right to forfeit your stipend fully/partially as may be required in any case of gross indiscipline/misconduct.

5. While the company encourages you to complete the internship, you may also terminate the internship by giving one day's notice in writing and ensuring a proper handover to your reporting Manager. In such an eventuality, the stipend payable to you may be forfeited to cover the loss of reputation and other risks associated with your internship at the Company's sole discretion.
6. You will abide by the rules & regulations and internship conditions that may be in force or are framed from time to time by Speegile.

This offer letter represents the full extent of the internship offer and supersedes any prior conversations about the position. If you have any questions about this offer, please contact p.nivaskar@speegile.com.

Please review this letter in full, and sign and return it via email to confirm your acceptance of the internship no later than close of business on 18th August, 2021. We look forward to having you on board and wish you a successful internship.

Congratulations and Welcome to our team!

Sincerely,
Purushottam Nivaskar
Speegile Consulting

Authorised Signatory

(This document is electronically signed, does not require physical signature)

ACCEPTANCE BY CANDIDATE:

I, accept the above offer and will begin the internship position on 19th August, 2021.

Shawrya Shetty

Name

Signature

Date

speegile consulting

7th Floor, 707, Gangadhar Nagar, Shantivan, Borivali (East), Mumbai 400 066
Contact – 9920930934, p.nivaskar@speegile.com

17 Aug, 2021

Internship Offer Letter

Dear **Rohan Mhatre**,

On behalf of Speegile (hereinafter referred to as “the Company”), I am excited to extend an offer to you for an Internship position (**Power BI Developer**) with us.

INTERNSHIP START DATE:

Your Internship Start Date is **19th August, 2021** (Depending upon completion of the Background Verification and related processes).

The terms and conditions of your internship are as under:

WORK ALLOCATION:

As part of your Internship, at the discretion of the Company, you may be given project work at Speegile or at one of our Esteemed Clients. The initial period of deployment will be of minimum of Three months and will be subject to Project needs and your performance.

REPORTING LOCATION:

Reporting Time – 9.00 AM (on Joining Date mentioned above)

Under current circumstances of COVID-19, you will work from home. Once laptop assigned to you is ready, you will have to collect it from Company/ its Client's office in your city (**Mumbai**). Alternatively, you may be provided VDI access to the project environment. However, later, as and when the situation gets normal, depending upon the need of the project, you may be asked to report to any of Company/its Client's offices in **Mumbai**.

NO-SHOW:

Failure to report at the specified office on the Start Date mentioned above, shall be deemed as "No-Show". In such an event, the Internship offer stands revoked.

BACKGROUND CHECK:

The Company reserves the right to verify the information furnished by you in your application for Internship and through other documents. Company may engage an independent agency to do Background Verification. Your acceptance of this letter will indicate your consent for the same. If, at any point during the Internship, if it is found that you have misrepresented any information in your application for Internship or have furnished any false information or have concealed / suppressed any relevant material facts, your Internship is liable to be terminated any time, without any notice or stipend in lieu thereof.

speegile consulting

7th Floor, 707, Gangadhar Nagar, Shantivan, Borivali (East), Mumbai 400 066
Contact – 9920930934, p.nivaskar@speegile.com

MONTHLY STIPEND:

You will be eligible for an amount of **Rs. 10,000/- (Rupees Ten Thousand Only)** as stipend per month subject to statutory deductions as may be applicable. The Stipend will be processed on the 9th day of the following month. However, if 9th falls on a holiday, It will be processed on the next working day.

JOB ROLES & RESPONSIBILITIES:

1. You will devote your full time and attention to your duties as assigned by your Reporting Manager.
2. You shall not carry out any other business or practice or devote any part of your time to any other individual work/firm or for other company for remuneration or otherwise.
3. You shall not engage in any business relationship or activity that will conflict with the interest of Speegile or it's Clients.
4. During your internship with the company, you may have access to trade secrets and confidential or proprietary business information belonging to the company and/or its clients. By accepting this offer, you acknowledge that this information must remain confidential and agree to refrain from using it for your own purposes or disclosing it to anyone outside of the company. You also agree that, even after completion of the Internship, you will continue to adhere to the data confidentiality clauses in this agreement and any other that you will sign during the course of the internship.
5. You agree that upon completion of your internship, you will promptly return any company-issued property and equipment along with information and documents belonging to the company.
6. You agree and confirm that all rights and title including intellectual property rights in respect of any work product created by you for Speegile/its Clients shall vest solely and exclusively with the respective company.

OTHER TERMS AND CONDITIONS:

1. You will be eligible for leave of three days during the period of Internship i.e. one day leave every month with prior approval and at the sole discretion of the Company. Any absence beyond the leave eligibility or leave availed without prior approval during this period would be treated as loss of stipend for the duration of leave.
2. As an intern, you are not the company's employee; and therefore, will not receive any other leave, health, compensation and related benefits.
3. By accepting this offer, you acknowledge that you understand participation in this internship is not an offer of employment, and successful completion of the internship does not automatically qualify you to an employment offer from the company and/or its clients.
4. At any time during the internship, the company can terminate your internship by giving one day's notice in writing for any reason whatsoever and immediately for reasons including but not limited to wilful negligence towards the duties assigned to you, insubordination, poor performance in spite of reasonable guidance and feedback, project closure by client etc. While the stipend due to you will be paid on a pro-rated basis, the

company also reserves the right to forfeit your stipend fully/partially as may be required in any case of gross indiscipline/misconduct.

5. While the company encourages you to complete the internship, you may also terminate the internship by giving one day's notice in writing and ensuring a proper handover to your reporting Manager. In such an eventuality, the stipend payable to you may be forfeited to cover the loss of reputation and other risks associated with your internship at the Company's sole discretion.
6. You will abide by the rules & regulations and internship conditions that may be in force or are framed from time to time by Speegile.

This offer letter represents the full extent of the internship offer and supersedes any prior conversations about the position. If you have any questions about this offer, please contact p.nivaskar@speegile.com.

Please review this letter in full, and sign and return it via email to confirm your acceptance of the internship no later than close of business on 18th August, 2021. We look forward to having you on board and wish you a successful internship.

Congratulations and Welcome to our team!

Sincerely,
Purushottam Nivaskar
Speegile Consulting

Authorised Signatory

(This document is electronically signed, does not require physical signature)

ACCEPTANCE BY CANDIDATE:

I, accept the above offer and will begin the internship position on 19th August, 2021.

Rohan Mhatre

Name

Signature

Date

speegile consulting

7th Floor, 707, Gangadhar Nagar, Shantivan, Borivali (East), Mumbai 400 066
Contact – 9920930934, p.nivaskar@speegile.com

17 Aug, 2021

Internship Offer Letter

Dear **Priti Verma**,

On behalf of Speegile (hereinafter referred to as “the Company”), I am excited to extend an offer to you for an Internship position (**Power BI Developer**) with us.

INTERNSHIP START DATE:

Your Internship Start Date is **23rd August, 2021** (Depending upon completion of the Background Verification and related processes).

The terms and conditions of your internship are as under:

WORK ALLOCATION:

As part of your Internship, at the discretion of the Company, you may be given project work at Speegile or at one of our Esteemed Clients. The initial period of deployment will be of minimum of Three months and will be subject to Project needs and your performance.

REPORTING LOCATION:

Reporting Time – 9.00 AM (on Joining Date mentioned above)

Under current circumstances of COVID-19, you will work from home. Once laptop assigned to you is ready, you will have to collect it from Company/ its Client's office in your city (**Mumbai**). Alternatively, you may be provided VDI access to the project environment. However, later, as and when the situation gets normal, depending upon the need of the project, you may be asked to report to any of Company/its Client's offices in **Mumbai**.

NO-SHOW:

Failure to report at the specified office on the Start Date mentioned above, shall be deemed as "No-Show". In such an event, the Internship offer stands revoked.

BACKGROUND CHECK:

The Company reserves the right to verify the information furnished by you in your application for Internship and through other documents. Company may engage an independent agency to do Background Verification. Your acceptance of this letter will indicate your consent for the same. If, at any point during the Internship, if it is found that you have misrepresented any information in your application for Internship or have furnished any false information or have concealed / suppressed any relevant material facts, your Internship is liable to be terminated any time, without any notice or stipend in lieu thereof.

speegile consulting

7th Floor, 707, Gangadhar Nagar, Shantivan, Borivali (East), Mumbai 400 066
Contact – 9920930934, p.nivaskar@speegile.com

MONTHLY STIPEND:

You will be eligible for an amount of **Rs. 10,000/- (Rupees Ten Thousand Only)** as stipend per month subject to statutory deductions as may be applicable. The Stipend will be processed on the 9th day of the following month. However, if 9th falls on a holiday, It will be processed on the next working day.

JOB ROLES & RESPONSIBILITIES:

1. You will devote your full time and attention to your duties as assigned by your Reporting Manager.
2. You shall not carry out any other business or practice or devote any part of your time to any other individual work/firm or for other company for remuneration or otherwise.
3. You shall not engage in any business relationship or activity that will conflict with the interest of Speegile or it's Clients.
4. During your internship with the company, you may have access to trade secrets and confidential or proprietary business information belonging to the company and/or its clients. By accepting this offer, you acknowledge that this information must remain confidential and agree to refrain from using it for your own purposes or disclosing it to anyone outside of the company. You also agree that, even after completion of the Internship, you will continue to adhere to the data confidentiality clauses in this agreement and any other that you will sign during the course of the internship.
5. You agree that upon completion of your internship, you will promptly return any company-issued property and equipment along with information and documents belonging to the company.
6. You agree and confirm that all rights and title including intellectual property rights in respect of any work product created by you for Speegile/its Clients shall vest solely and exclusively with the respective company.

OTHER TERMS AND CONDITIONS:

1. You will be eligible for leave of three days during the period of Internship i.e. one day leave every month with prior approval and at the sole discretion of the Company. Any absence beyond the leave eligibility or leave availed without prior approval during this period would be treated as loss of stipend for the duration of leave.
2. As an intern, you are not the company's employee; and therefore, will not receive any other leave, health, compensation and related benefits.
3. By accepting this offer, you acknowledge that you understand participation in this internship is not an offer of employment, and successful completion of the internship does not automatically qualify you to an employment offer from the company and/or its clients.
4. At any time during the internship, the company can terminate your internship by giving one day's notice in writing for any reason whatsoever and immediately for reasons including but not limited to wilful negligence towards the duties assigned to you, insubordination, poor performance in spite of reasonable guidance and feedback, project closure by client etc. While the stipend due to you will be paid on a pro-rated basis, the

company also reserves the right to forfeit your stipend fully/partially as may be required in any case of gross indiscipline/misconduct.

5. While the company encourages you to complete the internship, you may also terminate the internship by giving one day's notice in writing and ensuring a proper handover to your reporting Manager. In such an eventuality, the stipend payable to you may be forfeited to cover the loss of reputation and other risks associated with your internship at the Company's sole discretion.
6. You will abide by the rules & regulations and internship conditions that may be in force or are framed from time to time by Speegile.

This offer letter represents the full extent of the internship offer and supersedes any prior conversations about the position. If you have any questions about this offer, please contact p.nivaskar@speegile.com.

Please review this letter in full, and sign and return it via email to confirm your acceptance of the internship no later than close of business on 18th August, 2021. We look forward to having you on board and wish you a successful internship.

Congratulations and Welcome to our team!

Sincerely,
Purushottam Nivaskar
Speegile Consulting

Authorised Signatory

(This document is electronically signed, does not require physical signature)

ACCEPTANCE BY CANDIDATE:

I, accept the above offer and will begin the internship position on 23rd August, 2021.

Priti Verma

Name

Signature

Date

speegile consulting

7th Floor, 707, Gangadhar Nagar, Shantivan, Borivali (East), Mumbai 400 066
Contact – 9920930934, p.nivaskar@speegile.com

17 Aug, 2021

Internship Offer Letter

Dear **Chetan Vanam**,

On behalf of Speegile (hereinafter referred to as “the Company”), I am excited to extend an offer to you for an Internship position (**Power BI Developer**) with us.

INTERNSHIP START DATE:

Your Internship Start Date is **23rd August, 2021** (Depending upon completion of the Background Verification and related processes).

The terms and conditions of your internship are as under:

WORK ALLOCATION:

As part of your Internship, at the discretion of the Company, you may be given project work at Speegile or at one of our Esteemed Clients. The initial period of deployment will be of minimum of Three months and will be subject to Project needs and your performance.

REPORTING LOCATION:

Reporting Time – 9.00 AM (on Joining Date mentioned above)

Under current circumstances of COVID-19, you will work from home. Once laptop assigned to you is ready, you will have to collect it from Company/ its Client's office in your city (**Mumbai**). Alternatively, you may be provided VDI access to the project environment. However, later, as and when the situation gets normal, depending upon the need of the project, you may be asked to report to any of Company/its Client's offices in **Mumbai**.

NO-SHOW:

Failure to report at the specified office on the Start Date mentioned above, shall be deemed as "No-Show". In such an event, the Internship offer stands revoked.

BACKGROUND CHECK:

The Company reserves the right to verify the information furnished by you in your application for Internship and through other documents. Company may engage an independent agency to do Background Verification. Your acceptance of this letter will indicate your consent for the same. If, at any point during the Internship, if it is found that you have misrepresented any information in your application for Internship or have furnished any false information or have concealed / suppressed any relevant material facts, your Internship is liable to be terminated any time, without any notice or stipend in lieu thereof.

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MONTHLY STIPEND:

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JOB ROLES & RESPONSIBILITIES:

1. You will devote your full time and attention to your duties as assigned by your Reporting Manager.
2. You shall not carry out any other business or practice or devote any part of your time to any other individual work/firm or for other company for remuneration or otherwise.
3. You shall not engage in any business relationship or activity that will conflict with the interest of Speegile or it's Clients.
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4. At any time during the internship, the company can terminate your internship by giving one day's notice in writing for any reason whatsoever and immediately for reasons including but not limited to wilful negligence towards the duties assigned to you, insubordination, poor performance in spite of reasonable guidance and feedback, project closure by client etc. While the stipend due to you will be paid on a pro-rated basis, the

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Please review this letter in full, and sign and return it via email to confirm your acceptance of the internship no later than close of business on 18th August, 2021. We look forward to having you on board and wish you a successful internship.

Congratulations and Welcome to our team!

Sincerely,
Purushottam Nivaskar
Speegile Consulting

Authorised Signatory

(This document is electronically signed, does not require physical signature)

ACCEPTANCE BY CANDIDATE:

I, accept the above offer and will begin the internship position on 23rd August, 2021.

Chetan Vanam

Name

Signature

Date

speegile consulting

7th Floor, 707, Gangadhar Nagar, Shantivan, Borivali (East), Mumbai 400 066
Contact – 9920930934, p.nivaskar@speegile.com

17 Aug, 2021

Internship Offer Letter

Dear **Prajwal Poojari**,

On behalf of Speegile (hereinafter referred to as “the Company”), I am excited to extend an offer to you for an Internship position (**Power BI Developer**) with us.

INTERNSHIP START DATE:

Your Internship Start Date is **23rd August, 2021** (Depending upon completion of the Background Verification and related processes).

The terms and conditions of your internship are as under:

WORK ALLOCATION:

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NO-SHOW:

Failure to report at the specified office on the Start Date mentioned above, shall be deemed as "No-Show". In such an event, the Internship offer stands revoked.

BACKGROUND CHECK:

The Company reserves the right to verify the information furnished by you in your application for Internship and through other documents. Company may engage an independent agency to do Background Verification. Your acceptance of this letter will indicate your consent for the same. If, at any point during the Internship, if it is found that you have misrepresented any information in your application for Internship or have furnished any false information or have concealed / suppressed any relevant material facts, your Internship is liable to be terminated any time, without any notice or stipend in lieu thereof.

speegile consulting

7th Floor, 707, Gangadhar Nagar, Shantivan, Borivali (East), Mumbai 400 066
Contact – 9920930934, p.nivaskar@speegile.com

MONTHLY STIPEND:

You will be eligible for an amount of **Rs. 10,000/- (Rupees Ten Thousand Only)** as stipend per month subject to statutory deductions as may be applicable. The Stipend will be processed on the 9th day of the following month. However, if 9th falls on a holiday, It will be processed on the next working day.

JOB ROLES & RESPONSIBILITIES:

1. You will devote your full time and attention to your duties as assigned by your Reporting Manager.
2. You shall not carry out any other business or practice or devote any part of your time to any other individual work/firm or for other company for remuneration or otherwise.
3. You shall not engage in any business relationship or activity that will conflict with the interest of Speegile or it's Clients.
4. During your internship with the company, you may have access to trade secrets and confidential or proprietary business information belonging to the company and/or its clients. By accepting this offer, you acknowledge that this information must remain confidential and agree to refrain from using it for your own purposes or disclosing it to anyone outside of the company. You also agree that, even after completion of the Internship, you will continue to adhere to the data confidentiality clauses in this agreement and any other that you will sign during the course of the internship.
5. You agree that upon completion of your internship, you will promptly return any company-issued property and equipment along with information and documents belonging to the company.
6. You agree and confirm that all rights and title including intellectual property rights in respect of any work product created by you for Speegile/its Clients shall vest solely and exclusively with the respective company.

OTHER TERMS AND CONDITIONS:

1. You will be eligible for leave of three days during the period of Internship i.e. one day leave every month with prior approval and at the sole discretion of the Company. Any absence beyond the leave eligibility or leave availed without prior approval during this period would be treated as loss of stipend for the duration of leave.
2. As an intern, you are not the company's employee; and therefore, will not receive any other leave, health, compensation and related benefits.
3. By accepting this offer, you acknowledge that you understand participation in this internship is not an offer of employment, and successful completion of the internship does not automatically qualify you to an employment offer from the company and/or its clients.
4. At any time during the internship, the company can terminate your internship by giving one day's notice in writing for any reason whatsoever and immediately for reasons including but not limited to wilful negligence towards the duties assigned to you, insubordination, poor performance in spite of reasonable guidance and feedback, project closure by client etc. While the stipend due to you will be paid on a pro-rated basis, the

company also reserves the right to forfeit your stipend fully/partially as may be required in any case of gross indiscipline/misconduct.

5. While the company encourages you to complete the internship, you may also terminate the internship by giving one day's notice in writing and ensuring a proper handover to your reporting Manager. In such an eventuality, the stipend payable to you may be forfeited to cover the loss of reputation and other risks associated with your internship at the Company's sole discretion.
6. You will abide by the rules & regulations and internship conditions that may be in force or are framed from time to time by Speegile.

This offer letter represents the full extent of the internship offer and supersedes any prior conversations about the position. If you have any questions about this offer, please contact p.nivaskar@speegile.com.

Please review this letter in full, and sign and return it via email to confirm your acceptance of the internship no later than close of business on 18th August, 2021. We look forward to having you on board and wish you a successful internship.

Congratulations and Welcome to our team!

Sincerely,
Purushottam Nivaskar
Speegile Consulting

Authorised Signatory

(This document is electronically signed, does not require physical signature)

ACCEPTANCE BY CANDIDATE:

I, accept the above offer and will begin the internship position on 23rd August, 2021.

Prajwal Poojari

Name

Signature

Date

speegile consulting

7th Floor, 707, Gangadhar Nagar, Shantivan, Borivali (East), Mumbai 400 066
Contact – 9920930934, p.nivaskar@speegile.com

Internship Offer & Appointment Letter

Mr. **Ajay Premaram Mourya**

South Indian Education Society

+91 96198 66621

ajaymourya1616@gmail.com

Jun 15, 2021

Dear Ajay,

I am delighted and excited to welcome you to **Apptivism** as a **Remote Web Development Intern**. At Apptivism, we believe that our team is our biggest strength and we take pride in hiring only the best and the brightest. We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable, learning packed and truly meaningful internship experience with us.

Your appointment will be governed by the terms and conditions presented in the **Annexure A**.

We look forward to you joining us. Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer as your acceptance and send the same to us.

Congratulations!



Dr Rahul Gupta

Founder

Apptivism Pvt. Ltd.

Annexure A

1. You shall be governed by the following terms and condition of service during your internship with Apptivism Pvt. Ltd. (hereafter referred to as company or the company), and those may be amended from time to time.
2. You are being hired as a remote Web development intern and Dr Rahul Gupta would be your Reporting Manager and Mentor during the internship. There will be daily meetings scheduled with your mentor to discuss your work progress and overall internship experience.
3. Your date of joining is June 15, 2021, and the duration of the internship would be three months which is subject to change on either company's or your request upon mutual agreement. During this time you are expected to devote the agreed upon time to the company. You are also required to let your mentor know about forthcoming events that require you to go on leave (if there are any) in advance so that your absence can be planned accordingly.
4. All the work that you will produce at or in relation to the company will be the intellectual property of Apptivism Pvt. Ltd. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. You are not allowed to use it for your personal gains well. Moreover, you are expected to refrain from talking about your work in public domains (both online such as blogging, social networking site and offline among your friends, college etc.) without prior discussion and approval with your mentor. You also agree to not work for a competitor during your internship with the company.
5. We take data privacy and security very seriously and to maintain confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your internship will be your responsibility. Apptivism operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the internship you are expected to hand over all the company work/ data stored on your Personal Machine/Computer to your mentor and delete the same from your machine.
6. During the appointment period you shall not engage yourselves directly or indirectly or in any capacity in any other organization (other than your college). In the event of breach of this condition, this appointment is liable to be terminated forthwith by the company. In addition, you shall be liable to pay liquidated damages to the Company of an extent estimated by the Company.
7. Under normal circumstances either the company or you may terminate this association by providing a prior notice of seven days without giving any reason. However, the company may terminate this agreement forthwith under situations of insubordination, or any other in-disciplinary behaviours.
8. You are expected to conduct yourself with utmost professionalism in dealing with your mentor, team members, colleagues, clients and customers and treat everyone with due respect.
9. Apptivism is a start-up and we love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity and hard work – and expect appreciation & rewards to follow.

10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the **ONLY** way we all can continuously push ourselves to do better.
11. Have fun at what you do and do the right thing – both the principles are core of what Apptivism stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.
12. You will be given 3000/- Rs (Three thousand rupees only) per month as stipend from second month of your internship. You are expected to work from **10 am - 7 pm, six days a week**.
13. You are allowed and encouraged to take a **30 minutes lunch break and two 15 minutes coffee breaks** during work.

Declaration

I have negotiated, agreed, read, and understood all the terms and conditions of this Internship letter as well as Annexure hereto and affix my signature in complete acceptance of the terms of the letter.

Signature



Date

Name

Place

17 Aug, 2021

Internship Offer Letter

Dear **Abhishek Hegde**,

On behalf of Speegile (hereinafter referred to as “the Company”), I am excited to extend an offer to you for an Internship position (**Power BI Developer**) with us.

INTERNSHIP START DATE:

Your Internship Start Date is **19th August, 2021** (Depending upon completion of the Background Verification and related processes).

The terms and conditions of your internship are as under:

WORK ALLOCATION:

As part of your Internship, at the discretion of the Company, you may be given project work at Speegile or at one of our Esteemed Clients. The initial period of deployment will be of minimum of Three months and will be subject to Project needs and your performance.

REPORTING LOCATION:

Reporting Time – 9.00 AM (on Joining Date mentioned above)

Under current circumstances of COVID-19, you will work from home. Once laptop assigned to you is ready, you will have to collect it from Company/ its Client's office in your city (**Mumbai**). Alternatively, you may be provided VDI access to the project environment. However, later, as and when the situation gets normal, depending upon the need of the project, you may be asked to report to any of Company/its Client's offices in **Mumbai**.

NO-SHOW:

Failure to report at the specified office on the Start Date mentioned above, shall be deemed as "No-Show". In such an event, the Internship offer stands revoked.

BACKGROUND CHECK:

The Company reserves the right to verify the information furnished by you in your application for Internship and through other documents. Company may engage an independent agency to do Background Verification. Your acceptance of this letter will indicate your consent for the same. If, at any point during the Internship, if it is found that you have misrepresented any information in your application for Internship or have furnished any false information or have concealed / suppressed any relevant material facts, your Internship is liable to be terminated any time, without any notice or stipend in lieu thereof.

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2. You shall not carry out any other business or practice or devote any part of your time to any other individual work/firm or for other company for remuneration or otherwise.
3. You shall not engage in any business relationship or activity that will conflict with the interest of Speegile or it's Clients.
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This offer letter represents the full extent of the internship offer and supersedes any prior conversations about the position. If you have any questions about this offer, please contact p.nivaskar@speegile.com.

Please review this letter in full, and sign and return it via email to confirm your acceptance of the internship no later than close of business on 18th August, 2021. We look forward to having you on board and wish you a successful internship.

Congratulations and Welcome to our team!

Sincerely,
Purushottam Nivaskar
Speegile Consulting

Authorised Signatory

(This document is electronically signed, does not require physical signature)

ACCEPTANCE BY CANDIDATE:

I, accept the above offer and will begin the internship position on 19th August, 2021.

Abhishek Hegde

Name

Signature

Date

speegile consulting

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